



CONSULATE OF THE REPUBLIC OF GHANA, AUCKLAND, NEW ZEALAND

INSTRUCTION SHEET: REQUIREMENTS FOR A GHANA VISA – TOURIST/BUSINESS/OTHER

Business	Tourist/Visit	Check	You need to submit the following to the Consulate
X	X	<input type="checkbox"/>	Australian or New Zealand passport (original not photocopy) valid for at least six months before intended visit. If travelling on another passport, then proof of residency in New Zealand must also be provided.
X	X	<input type="checkbox"/>	<p>Visa fee paid (upon submission of application documents) in cash or by electronic funds transfer using the following details:</p> <p>Bank: Westpac NZ Account name: Ghana Consulate NZ Account number: 03 1395 0173911 (0)01 Use applicant's name as reference.</p> <p>Fee schedule * Single Entry - non-urgent (10-15 working days) NZ\$150 Single Entry - urgent (3-5 working days) NZ\$200 Multiple Entry - non-urgent (10-15 working days) NZ\$230 Multiple Entry -urgent (3-5 working days) NZ\$280</p> <p>The visa processing times are subject to the Consulate receiving your application in full. Single entry visa is valid for 3 months and multiple entry visa is valid for 12 months, from date of issue. Kindly note that visa validity period does not indicate how long you can stay in Ghana. The length of stay is decided by the immigration authorities upon arrival.</p>
X	X	<input type="checkbox"/>	Official Visa Application Form in Duplicate: (1 original, 1 photocopy. SIGNATURES ON BOTH MUST BE ORIGINAL).
X	X	<input type="checkbox"/>	Personal History Form in Duplicate. (1 original, 1 photocopy. SIGNATURES ON BOTH MUST BE ORIGINAL)
X	X	<input type="checkbox"/>	2 recent passport sized photographs, glue these to each Visa application form
X		<input type="checkbox"/>	Letter of recommendation stating purpose of visit and confirming financial support for visit from Applicant's Employers and/or Sponsors.
X		<input type="checkbox"/>	Letter of Invitation from a person or organisation in Ghana stating purpose of visit.

		<input type="checkbox"/>	Letter of Guarantee from Applicant's Parents/Guardians (if applicable) in duplicate
X	X	<input type="checkbox"/>	Evidence of work or residency entitlement in Australia or New Zealand, if utilising a passport which is not from either of these countries.
X	X	<input type="checkbox"/>	Current Vaccination Certificate against Yellow Fever (photocopy of page in vaccination booklet showing date of vaccination)
X	X	<input type="checkbox"/>	Itinerary from the Travel Agent, and/or ticket number. Information to include details of accommodation in Ghana.
X	X	<input type="checkbox"/>	Return paid self-addressed (preferably signature required) envelope. You may need to arrange with the courier agent to pick up passport from the Consulate if their collection point is not nearby. An appointment is required if you are collecting your document in person.
<p>The completed visa application forms and required documents are to be sent by mail or submitted in-person (appointment only) to the Consulate of the Republic of Ghana, 8 Christian Road, Swanson, Auckland 0614. Please note that electronic submissions are not accepted.</p> <p>The official visa application forms are to be completed with as much details as you can provide. We are unable to provide you specific advice on how to complete your application. However, upon submission of the application and all the required documents, you will be contacted by a consular officer if more information required.</p>			

Contact us

Consulate of the Republic of Ghana
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T: +64 9 6296359
E: consul@ghanaconsulate.org.nz
W: www.ghanaconsulate.org.nz